



---

# MARAE CAPITAL WORKS FUNDING

## INFORMATION BOOKLET

---

Kaupapa .....	2
Marae Capital Works .....	2
Marae Construction Projects .....	2
Marae Restoration Projects .....	2
Application Criteria and Conditions .....	3
Application Assessment .....	3
Funding Conditions .....	4

## KAUPAPA

The Marae Capital Works programme provided by the Tūwharetoa Māori Trust Board (Trust Board) and Tūwharetoa Settlement Trust (Settlement Trust) aims to support and enable marae development, improvements, and the sustainability of Ngāti Tūwharetoa marae.

## MARAE CAPITAL WORKS

Marae Capital Works projects often:

- › require notable amounts of capital, both financial and labour, to undertake and complete.
- › include Marae Construction and Marae Restoration.
- › can be one-off projects or part of a phased marae improvement programme.

## MARAE CONSTRUCTION PROJECTS

Funding is available to construct new primary marae buildings and utilities that provide medium to long-term benefits for the marae. Primary marae buildings and utilities include:

- › Wharenuī
- › Wharekai
- › Wharepaku (ablution blocks)
- › Essential services required by regulation, or for safety and full function of the facilities e.g. plumbing, sewerage systems, electrical installations or fire sprinklers.

Funding is also available to construct additional marae buildings and facilities that confer medium to long-term benefits for the marae. Additional marae buildings and facilities include:

- › Wharemoē
- › Whakaruruhau - paepae tangata whenua / manuhiri
- › Establishment of outdoor features, such as meeting areas, cover ways, car-parks, fencing or plantings.

## MARAE RESTORATION PROJECTS

Funding is available to restore existing marae facilities that confer medium to long-term benefits for the marae. Marae facilities include:

- › Wharenuī
- › Wharekai
- › Wharepaku (ablution blocks)
- › Wharemoē
- › Whakaruruhau – paepae tangata whenua / manuhiri
- › Restoration or on-site preservation of artefacts, art or other taonga particular to the marae, including but not limited to:
  - Whakairo and tukutuku
  - Memorials and flagpoles
  - Pātaka

## APPLICATION CRITERIA & CONDITIONS

The applicant must be a marae entity that has legal title to marae buildings and land, or other recognised body (e.g. marae committee) constituted expressly for the maintenance and administration of the marae. An applicant may not be an individual or body corporate secured or engaged by any marae under contract.

### The application must have:

- 1 A Marae Capital Works project plan that includes:
  - 1A A set project start and end date.
  - 1B Site, building and construction plans.
  - 1C Consents required.
  - 1D A comprehensive budget clearly stating GST inclusive/exclusive amounts and supported by at least two quotes for each item.
- 2 Confirmed certified member of the Master Builders Association, Plumber, Gasfitter & Drainlayer Board, Electrical Workers Registration Board, or an appropriately qualified tradesperson to undertake the work.
- 3 Evidence that the application is supported by the marae trustees and/or marae committee with minutes from a marae meeting and /or a letter signed by the Chairman.
- 4 Be signed by the Chairperson of the marae trust/committee and a kaumātua actively involved with and associated to the marae.

The applicant must provide electronic or paper copies of all supporting documents requested within the form. If applications do not have all supporting documents they may be deferred for assessment to the next round of awards.

## APPLICATION ASSESSMENT

Grants will be awarded to successful applicants as determined by the Trust Board and Settlement Trust following an analysis of all eligible grants received. The funding awarded may not necessarily be for the amount requested by the applicant.

The 2019–20 grants will be awarded in February 2020. Only in a crisis or emergency situation will the Trust Board and Settlement Trust make grants outside of this time frame.

### Grants will not be awarded for:

- › Replacement works where insurance has been paid.
- › Normal operating expenses (e.g. office expenses, photocopying, transport, insurance).
- › Routine maintenance costs (e.g. clearing spouting, washing down buildings, painting, decorating).

### Grants for maintenance projects of existing marae facilities affected by “wear and tear” may be awarded if the project can be shown to:

- › Deliver medium to long-term benefit to a marae community.
- › Be essential to the survival of a marae by the evidence presented by the applicant.

Applicants must provide details of other organisations they have secured or are seeking funding from for their project. Details must include; name of the organisation, amount applied for, and status of the application e.g. awaiting decision, successful, unsuccessful etc.

Applicants are strongly advised to ensure that the amount requested is only part of the total cost of the project. Applicants are encouraged to apply to other funders for any project submitted to the Trust Board and Settlement Trust.

Grants will only be awarded to marae recognised by the Trust Board and Settlement Trust.

For further information please see:

- > [www.tuwharetoa.co.nz/marae](http://www.tuwharetoa.co.nz/marae)
- > [www.tst.maori.nz/about-the-trust/our-marae-and-hapu](http://www.tst.maori.nz/about-the-trust/our-marae-and-hapu)

## FUNDING CONDITIONS

Only marae entities with legal title to marae buildings and land or other recognised body (e.g. marae committee) constituted expressly for the maintenance and administration of the marae will receive funds.

The fund must be utilised within 12 months of being received. Any unspent funds must be repaid to the Trust Board and Settlement Trust.

An accountability report must be submitted following completion of the project, or when the fund is fully expended, or 12 months following approval of the fund – whichever comes first.

The fund can only be used for the purposes it was approved and may be subject to conditions stipulated by the Trust Board and Settlement Trust.

All marae who receive this fund will be required to utilise the Trust Board Marae Insurance Scheme.

All marae who receive this fund will be required to participate in Te Korowai Awhina o Nga Marae o Ngati Tuwharetoa, the marae forum facilitated by the Trust Board.

The Trust Board and Settlement Trust reserve the right to use fund recipient details for publicity and promotion purposes.

### **Each successful applicant must agree:**

- > that they are fully responsible for all their own Health & Safety matters including compliance with all relevant legislation;
- > to provide written progress reports aligned to the milestones or deadlines proposed in the project plan submitted as part of an application;
- > receive any member or representative of the Trust Board or Settlement Trust to view but not to audit, any project which has been assisted by an award;
- > acknowledge the Trust Board and Settlement Trust during any events or promotional opportunities related to the project for which funds were awarded; and
- > that the Trust Board and Settlement Trust may use the recipient and projects for publicity purposes.